

EXETER ST JAMES COMMUNITY TRUST LTD

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT ST SIDWELL'S PRIMARY SCHOOL YORK ROAD EXETER ON 2 JULY 2024 AT 6.15PM

Present: 33 shareholder members registered their attendance including directors Robyn Connett (Chair), Paul Layton (Secretary), Rebecca Bower (Treasurer) and Harry Temple.

1 Welcome

Robyn Connett welcomed members to the meeting and drew attention to the forthcoming tenth anniversary of the Trust's foundation in September.

2 Apologies

Jo Hawkins, Mike Reddaway, Diane Boston, Jack Layton, Hilary Benson, Valerie Needham, Delian Bower, Libby Bawden, Shapar Squire, Simon Egan, Paul Hedley.

3 Minutes of the Annual General Meeting 6 June 2023

The minutes were approved, signed and adopted as a true record.

4 Matters arising

None.

5 The Directors' Report

Robyn Connett spoke to various aspects of the report including:

- Outlining the Board's key tasks in respect of Queen's Crescent Garden—
 - (i) the ongoing maintenance of the garden and overseeing the work of the QCG Project Team;
 - (ii) progress towards the implementation of the Masterplan for regeneration
- The Board's continuing determination to secure a fair share of nCIL funding for St James
- Communication with members through the biannual newsletter *About St James* and the website
- Monitoring of ECC Planning applications and responding as consultee in relation to the Neighbourhood Plan
- Regular review of the Trust's resilience to identify areas of weakness; a need to grow membership and recruit new blood/expertise.

The report was adopted.

6 Approval of Accounts

Rebecca Bower presented an analysis of the financial statement. Surplus of income (£3,780) over expenditure (£1,717) was restricted for QCG and newsletter funding. Unrestricted funds remain low (£364) reflecting a need for more members and additional funding to cover basic costs.

The accounts were approved.

7 **To consider audit exemption or auditor appointment**

The Directors' recommendation that the accounts be unaudited was approved.

8 **Election of Directors**

Harry Temple, having been duly nominated, was reappointed but will stand down in November 2024.

Robyn Connett, Rebecca Bower and Paul Layton continue.

The meeting closed at 6.50pm.