

EXETER ST JAMES COMMUNITY TRUST LTD

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT ST SIDWELL'S PRIMARY SCHOOL YORK ROAD EXETER ON 6 JUNE 2023 AT 6.15PM

Present: 29 shareholder members registered their attendance including directors Robyn Connett (Chair), Paul Layton (Secretary), Rebecca Bower (Treasurer), Harry Temple and Beth Osment.

1 **Welcome**

Robyn Connett welcomed members to the meeting.

2 **Apologies**

Jo Hawkins, Paul Teasdale, Mike Reddaway, Kai Kin Yung, Judith Yung, Ki Layton, Di Boston, Ian Hodgson, David Hawkins, Karen Payne, James Whitmore, Mark Allen, Jan Croysdale, Frazer Osment, Rachel Harriss, Dan Maskell, Jack Layton, Terry Pope, Paul Batterham, Mark Phillips, Sarah Boothby

3 **Minutes of the Annual General Meeting 21 July 2022**

The minutes were approved, signed and adopted as a true record.

4 **Matters arising**

None.

5 **The Directors' Report**

Robyn Connett spoke to various aspects of the report including:

- The dissolution of Exeter St James Forum
- Communication with members through *About St James* and the new website
- The need to recruit fundraising expertise and increase membership (currently 221)
- Monitoring of ECC Planning applications in relation to the Neighbourhood Plan
- Queen's Crescent Garden – Board determination to secure a fair share of nCIL funding for St James to finance the next phase of regeneration.

The report was adopted.

6 **Approval of Accounts**

Rebecca Bower presented an analysis of the financial statement. Surplus of income (£5,000) over expenditure (£3,000) was restricted for QCG funding. Unrestricted funds remain low reflecting a need for more members and additional funding.

The accounts were approved.

7 **To consider audit exemption or auditor appointment**

The Directors' recommendation that the accounts be unaudited was approved.

8 Election of Directors

Paul Layton, having been duly nominated, was reappointed. Beth Osment, standing down, was thanked for her contribution and work on behalf of the Trust since her appointment in 2016. Robyn Connett, Rebecca Bower and Harry Temple continue.

The meeting closed at 6.50pm.